

20 Mar 2018	Jul 2018 (Date TBC)	Sep 2018 (Date TBC)	Nov 2018 (Date TBC)	Jan 2019 (Date TBC)	Mar 2019 (Date TBC)
<b>Standing Items</b>					
Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies
Governance Update Report  - SAB Update - Governance Checklist update - Updates from the London CIV	Governance Update Report  - SAB Update - Governance Checklist update - Updates from the London CIV	Governance Update Report  - SAB Update - Governance Checklist update - Updates from the London CIV	Governance Update Report  - SAB Update - Governance Checklist update - Updates from the London CIV	Governance Update Report  - SAB Update - Governance Checklist update - Updates from the London CIV	Governance Update Report  - SAB Update - Governance Checklist update - Updates from the London CIV
Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities
Risk Register Review / Update  (Funding/Liability)	Risk Register Review / Update  (Governance & Legal)	Risk Register Review / Update  (Administration & Communication)	Risk Register Review / Update  (Accounting & Investments)	Risk Register Review / Update  (Funding/Liability)	Risk Register Review / Update  (Governance & Legal)
Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update
	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report

20 Mar 2018	Jul 2018 (Date TBC)	Sep 2018 (Date TBC)	Nov 2018 (Date TBC)	Jan 2019 (Date TBC)	Mar 2019 (Date TBC)
<b>Fund Administration &amp; Governance</b>					
Review/update of Internal Disputes Resolution Policy and Pensions Administration Strategy Statement	Annual Pension Fund Accounts and Annual Report (including various statutory documents)	Final - Pension Fund Annual Report (if necessary)		Review/update of Fund Conflicts of Interest Policy (if necessary)	Review/update of Investment Strategy Statement if necessary
					Review/update of Internal Disputes Resolution Policy and Pensions Administration Strategy Statement
<b>Investments</b>					
Equity Strategy Review			Fund Managers Internal Control Report		
<b>Funding &amp; Valuation</b>					
External Audit Plan for Statement of Accounts	External Audit for Pension Fund Accounts				
<b>Training</b>					
Training & Conferences Update	Training & Conferences Update	Training & Conferences Update	Training & Conferences Update	Training & Conferences Update	Training & Conferences Update
Tbc	Introduction to LGPS and Trustee Responsibilities	Tbc	Tbc	Tbc	Tbc

**TRAINING PROGRAMME**

**APPENDIX 2**

Date	Conference / Event	Training/Event Organiser	Cost	Location	Delegates Allowed
21/5/18 - 23/5/18	Local Authority Conference	PLSA	£395	Gloucestershire	N/A
<a href="https://www.plsa.co.uk/Events/Local-Authority-Conference">https://www.plsa.co.uk/Events/Local-Authority-Conference</a>					
27-Jun-18	LGPS Pension Boards three Years on	CIPFA	£175	London	N/A
<a href="http://www.cipfa.org/training//lgps-local-pension-boards--three-years-on-20180627">http://www.cipfa.org/training//lgps-local-pension-boards--three-years-on-20180627</a>					
30 April, 11 June, 5 July, 4 September, 9 October	Pension Basics	PLSA	£160	Virtual Training	N/A
<a href="https://www.plsa.co.uk/Education/Introductory-Pensions-Training/Pension-basics">https://www.plsa.co.uk/Education/Introductory-Pensions-Training/Pension-basics</a>					
15 May, 26 September, 6 November	Understading Investment	PLSA	£160	Virtual Training	N/A
<a href="https://www.plsa.co.uk/Education/Introductory-Pensions-Training/Pension-basics">https://www.plsa.co.uk/Education/Introductory-Pensions-Training/Pension-basics</a>					
24 April, 8 May, 14 June, 19 September, 11 October, 20 November	Introduction to Trusteeship Part 1 - The Theory	PLSA	£488	London	N/A
<a href="https://www.plsa.co.uk/Education/Trustee-Training/Introduction-to-Trusteeship-Part-1-The-Theory">https://www.plsa.co.uk/Education/Trustee-Training/Introduction-to-Trusteeship-Part-1-The-Theory</a>					
26 April, 19 June, 4 October, 21 November	Introduction to Trusteeship Part 2 - The Practice	PLSA	£488	London	N/A
<a href="https://www.plsa.co.uk/Education/Trustee-Training/Introduction-to-Trusteeship-Part-2-The-Practice">https://www.plsa.co.uk/Education/Trustee-Training/Introduction-to-Trusteeship-Part-2-The-Practice</a>					
27-Apr-18	A refresher on DB and DC pension Investments	LGIM	Free	London	N/A
11-Jul-18	LDI (Liability Driven Investment) Breakfast training	LGIM	Free	London	N/A
04-Oct-18	Managing the Investment Challenge	LGIM	Free	London	N/A
<a href="https://www.events-lgim.com/lgim/frontend/reg/tOtherPage.csp?pageID=79171&amp;eventID=284">https://www.events-lgim.com/lgim/frontend/reg/tOtherPage.csp?pageID=79171&amp;eventID=284</a>					

Other Training Opportunities					
Date	Conference / Event	Training/Event Organiser	Cost		Delegates Allowed
	Mentoring Programme for members/officers	LAPFF	Free		N/A
<a href="http://www.thepensionsregulator.gov.uk">www.thepensionsregulator.gov.uk</a>	The Pension Regulator's Pension Education Portal	The Pension Regulator	Free - Online		N/A
<a href="http://www.lgpsregs.org/">http://www.lgpsregs.org/</a>	LGPS Regulation and Guidance	LGPS Regulation and Guidance	Free - Online		N/A
<a href="http://www.lgps2014.org/">http://www.lgps2014.org/</a>	LGPS Members Website	LGPS	Free - Online		N/A
<a href="http://www.local.gov.uk">www.local.gov.uk</a>	Local Government Association (LGA) Website	LGA	Free - Online		N/A

Please contact Thomas Skeen, Head of Pensions, if you wish to attend any of these courses.

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APPENDIX 3

Pension Committee and Board member's Name	Public Sector Toolkit (Online)	Training Needs Analysis
CLr Clare Bull (Chair)	✓	✓
CLr John Bevan (Vice Chair)	✓	✓
CLr Mark Blake	x	x
CLr Viv Ross	✓	✓
CLr Liz McShane	x	✓
CLr Noah Tucker	x	x
Keith Brown	✓	✓
Ishmael Owarish	x	✓
Randy Plowright	x	✓

Link to the public sector toolkit:

<http://www.thepensionsregulator.gov.uk/public-service-schemes/learn-about-managing-public-service-schemes.aspx#s16691>